



**SEGMENTED SOLUTIONS LTD**

**ID VERIFICATION**

**JULY 2021**

## SEGMENTED SOLUTIONS ID VERIFICATION

Under the Anti Money Laundering (AML) rules we are required to verify the identity of all parties involved in establishing a new SSAS, or in joining the Segmented SSAS. This will mean that we need to see certified ID for both the Individual Members and the Sponsoring Employer.

**We will require 2 separate forms of ID – 1 from each of the tables below:**

| ACCEPTABLE PICTURE ID VERIFICATION:  |  |
|--|--|
| <b>Valid Full UK Passport</b>  | Must not be expired. The full name must match other ID and the name used on our other Application Forms. |
| <b>Valid full UK Photocard Driving Licence</b>   | Name and Address must be the same other ID and match that used on our other Application Forms.           |
| Individual verified ID is required for each Member/Trustee <b>and</b> for the Director signing on behalf of the Sponsoring Employer should that be a different individual. |  |

| ACCEPTABLE PROOF OF ADDRESS VERIFICATION:                           |                                  |
|---|----------------------------------|
| <b>UK Based Bank or Building Society Statement</b>                  | Must be less than 3 months old.  |
| <b>UK Based Credit Card statement</b>                               | Must be less than 3 months old.  |
| <b>UK mortgage statement</b>  | Must be less than 12 months old. |
| <b>UK gas or electricity bill</b>                                   | Must be less than 3 months old.  |
| <b>UK phone bill (not mobile)</b>                                   | Must be less than 3 months old.  |
| <b>UK water bill</b>  | Must be less than 12 months old. |
| <b>UK council tax bill</b>  | Must be less than 12 months old. |
| <b>UK Credit Union statement</b>                                    | Must be less than 3 months old.  |
| <b>All names and addresses must match for all forms of ID used.</b> |                                  |

---

## ID CERTIFICATION

---

Copies of ID should be certified with the following text:

*(Do not sign/fill in this page as it is just a guidance note – the signing and wording needs to be on the copy of the ID!)*

**I certify this to be a true likeness of the original document which I have seen. The photo is a true likeness of the person named therein.**

**Name (printed):**

**Signature:**

**Qualification and/or Regulatory Body Number:**

**Address:**

**Date of Authorisation:**

Please note: All certification text must be printed underneath or beside the photo ID and not on top or obscuring any part of the ID content.

| WHO CAN CERTIFY ID DOCUMENTS?  |   |
|--|---|
| Post Office  | Solicitor or Notary                       |
| Bank or Building Society Official  | Barrister or Paralegal                    |
| Official Councillor  | Teacher or Lecturer                       |
| Justice of the Peace   | Local Town Hall Official                  |
| Minister of Religion   | Authorised Financial Advisor              |
| Member of Parliament   | Company Director of a FCA Authorised Firm |
| Dentist  | Police Officer                            |
| Chartered Accountant   | Doctor.                                   |
| <b>Relatives or individuals at the same address or in a relationship with you cannot certify your ID</b> |   |

**Once a clear colour copy has been certified – the original signed certified version (not a copy) needs to be posted to us at the address below. Scanned copies by emails can be sent but will not be formally accepted until the originals arrive in the post.**

Paul Stewart, Segmented Solutions Limited, The Mansley Business Centre, Timothy's Bridge Road, Stratford Upon Avon, Warwickshire, CV37 9NQ